



Important Move-Out Instructions and Procedures

To ensure a smooth transition, please follow the move-out process outlined below:

1. **USPS Mail Forwarding:** Please initiate a mail forwarding request with the United States Postal Service. This will ensure that you do not miss any important correspondence after your move.
2. **Utility Transfer:** Arrange for the transfer of utilities effective the **day after your lease end date**. This is crucial to avoid any service interruptions or additional charges. If your utilities are paid for as part of your Lease Agreement, please skip this step.
3. **Paid Services:** As a reminder, please cancel any privately paid services (if applicable) such as, but not limited to, internet/cable service, contracted landscaping services and trash services.
4. **Renters Insurance:** Remember to cancel your renter's insurance policy, effective at 11:59 PM on your lease end date.
5. **Required Purchases:** Purchase and leave in original packaging (do not install them) the following items:
 - Smoke detector batteries (Check to see if they are 9V or AA)
 - HVAC filter(s)
 - Refrigerator water filter (if applicable)If these items are not present at the home in their packaging when the move-out inspection occurs, the cost of supplying them will be deducted from your security deposit. If you are ordering any of these items online, please do so with plenty of time for it to arrive before you move out.
6. **Light Bulbs:** Please replace any burnt-out light bulbs throughout the home.
7. **Drywall Repair:** All nail holes from hanging décor and similar items must be properly patched and painted. We strongly recommend leaving these repairs to a professional, or allowing our handyman to handle them.

Please note: If you attempt these repairs yourself and they are not done correctly — such as visible patches, uneven texture, or mismatched paint — you may be billed additional charges to correct the work. In many cases, the cost to fix improper repairs can be higher than if the work had been done by a professional from the start.



8. **Cleaning Arrangements:** While we expect you to leave the home in a reasonably tidy condition upon move-out, please note that **a professional Deep Clean will be scheduled regardless**, along with a carpet cleaning if applicable. These cleanings will take place after you've vacated the property and any necessary repairs or touch-ups have been completed. The cost of these services will be deducted from your security deposit. If you have broken your lease, the charges will be billed to you directly instead.

9. **Dryer Vent:** Please clean the dryer vent; if a vendor is required to complete this, the service cost will be deducted from your deposit.

10. **Landscaping:** Please ensure that the landscape is returned to its Move-In condition, which includes, but is not limited to, fresh mowing, trimming of bushes, freeing the flower beds of weeds, leaf removal and replenishing flower bed media (mulch, pine straw, etc..).

11. **Ice Machine:** (If applicable) Please ensure the ice machine has been emptied and it is turned off on your Move-Out day.

12. **Trash/Belongings:** All personal items and trash must be completely removed from the home and the property prior to move-out. **Do not leave behind anything that belongs to you** — this includes cleaning supplies, tools, moving boxes, packing materials, gas cans, or similar items. If you are using curbside trash pickup, any remaining trash must be bagged properly and placed at the curb with your trash service extended for at least one week after your move-out date to ensure pickup. Any trash, debris, or personal belongings left inside the home, on the property, or in trash bins that we have to dispose of will result in additional charges, including labor and dump fees.

13. **Thermostat Settings:** During cooler months, please set the thermostat(s) to Mode: HEAT and Fan: AUTO at 66 degrees. During hotter months, please set the thermostat(s) to Mode: COOL and Fan: AUTO at 74 degrees.

Please note that the home must be ready for turnover on the lease end date. Failure to prepare the home by this date will result in a prorated rent fee charged for each day the home remains unrentable.

In accordance with the South Carolina Landlord and Tenant Act, your Security Deposit, less any amounts for damages, will be returned to you within 30-days after your lease end date.

We appreciate your cooperation in adhering to these procedures. If you have any questions or need further assistance, please do not hesitate to contact us through your Rentvine portal.